

EVACUATION PACKING CHECKLIST

In the event of a natural or man-made disaster or major incident that results in the evacuation of a YS secure care facility and relocation of the facility's youth and staff, staff should pack and bring with them to the designated alternate location the following personal items listed below.

- ☐ Driver's license or form of personal identification
- ☐ Essential /prescription medications, and list of medications, vitamins, etc.
- ☐ Eye contacts, contact solution, glasses and sunglasses
- ☐ Soap
- ☐ Towel and washcloth for showering
- ☐ Toothbrush and toothpaste
- ☐ Personal hygiene items
- ☐ Clothing: change of clothes for 3 days, footwear and sleepwear
- ☐ Bed linens: sheets for extra long twin mattresses or sleeping bag or bedroll and pillow
- ☐ Protective clothing, rainwear
- ☐ Car and home keys
- ☐ Account numbers and contact information on accounts for your home's electricity, telephone, gas and water
- ☐ Social Security card
- ☐ Important paperwork such as:
 - Proof of residence (deed or lease)
 - Insurance policies
 - Birth and marriage certificates
 - Wills, deeds, and copies of recent tax returns
- ☐ Cash (ATM machines may be out of order)
- ☐ Flashlight and extra batteries
- ☐ Cell phone and charger
- ☐ Battery-powered radio (optional)
- ☐ Paper and pencils
- ☐ Reading material (magazines, books, etc.)